

Electronic Case Filing Training for Attorneys, Secretaries, and Paralegals

Training for electronic case filing is available free of charge. While participation for electronic case filing is mandatory, training is optional. It is similar to electronic case filing training offered by other districts, such as the U.S. Bankruptcy Court and the Eastern District of Missouri. Training for attorneys, secretaries, and paralegals is offered as follows:

In East St. Louis

The training room is located on the third floor of the courthouse, next to Magistrate Judge Wilkerson's chambers. There are eight slots available at each of the sessions. You must sign up in advance and availability is on a first-come, first-served basis. Please call **618-482-9371** to schedule training.

In Benton

The training room is located at 302 West Main in Benton. There are five slots available at each of the sessions. You must sign up in advance and availability is on a first-come, first-served basis. Please call **618-439-7760** to schedule training.

NOTE: The CM/ECF User's Manual, Electronic Filing Rules, and On-Line CM/ECF Attorney Registration forms are now available on the Court's website at www.ilsd.uscourts.gov . Click on the CM/ECF link.

